

# MEETING MINUTES

Village of Port Hope Council Meeting

November 9, 2020

Meeting was called to order at 7:00 p.m. by Village President Gary Schave. Pledge of Allegiance to the flag was recited.

**Roll Call:** Gust, Hunter, Reinke, Steinhorst, Schulz, Schuett, Schave

**Absent:** None

**Treasurer:** Cindy Strozeski

**Clerk:** Sally Arndt

**Guests Present:** Don Goetze, Kathy Schave, Cody J. Brown, Mark Slagh, David Gwizdala

- Motion by Chris Gust, second by Roy Reinke to approve the Agenda. Motion carried.
- Motion by Jim Hunter, second by Steve Schulz to approve the minutes of the 9/14/2020 meeting with correction from Finance Committee report in reference to Secretary for Water Authority – that part of the report has been deleted. Motion carried.

## Reports:

- **Sewer** – Nothing new to report.
- **Streets** – Leaf pick up November 16<sup>th</sup> and 30<sup>th</sup>
- **Fire Department** – Nothing new to report.
- **Marina** – The docks are out.

## Old Business:

- **Pay Bills** – Motion by Roy Reinke, seconded by Jim Hunter to approve bills of \$38,322.80. Motion carried.

## New Business:

- **Yearly Audit Outcome – David Gwizdala** – Street reporting: Auditing procedure report was found that we are doing well. Budgeting with General Fund – be sure to amend as necessary, which was done this past year in March. Transactions with Utilities Authority were found to be “cleaner”.
- **Right Away on Market Street** – Resolution needs to be passed; Village has easement rights. Jim Hunter moved to adopt Resolution, which is attached. Seconded by Roy Reinke. Roll call was Gust – yes, Hunter – yes, Reinke – yes, Schuett – yes, Schulz – yes, Steinhorst – yes. Motion carried.
- **Letter of Intent** – Mark Slagh submitted a letter of intent for serving as a member of the Planning Commission/Zoning Board. There are currently 4 members plus the Chairman; Mark would be the 5<sup>th</sup> member. Motion to accept his letter of intent by Chris Gust, second by Steve Schulz. Motion carried.

## Communications/Correspondence/Public Comments:

- Don Goetze spoke regarding giving up Market Street – easement will be what isn't occupied. Village to maintain what isn't occupied. Village will have to have a survey - shed is on Market Street.

## Adjournment:

- Motion by Chris Gust, second by Steve Schulz to adjourn. Motion carried.

*Sally Arndt, Village Clerk*